

NCHS Instrumental Music Boosters Association  
Executive Board Meeting  
05-23-14  
North Canyon High School Music Lab

Meeting opened at 6:15pm by organization President, Peter Vedder.

Attendance: Peter Vedder, Gerald Rabenstine, Tammie Webb, Heather Paulk, Steve O'Donnell.

**Bank Signatures** ~ The operations of the board are being handed over to the new board members. Mary Shumacher, Tammie Webb, and Steve O'Donnell will need to meet soon in order to change over the authorized signatures on the account.

**Cleaning Request** ~ Dylan was not able to get a purchase order request in place before the end of the school year to clean the concert dresses and shirts. He has requested that the board pay for the cleaning. It would be approximately \$150. After reviewing the request, the board has chosen unanimously (all who were in attendance) to have Dylan wait until July when the school opens purchase orders again. The clothing will not be needed before that date and the cost is something covered by school funding. Peter will communicate with Dylan to let him know.

**Parent Confusion** ~ It has been brought to the booster board's attention via the school bookstore, that a parent had some confusion over the difference between her child's school fees and the booster fees for the music department. A reminder letter sent to her by the boosters has North Canyon in the title of the organization. Since its inception, the boosters have had North Canyon as a part of their name, including the 501(C)(3) designation. The parent paid the booster fees thinking it was the school fees she was paying. We were asked to remove North Canyon from the letterhead but since it is a part of our official name we are not sure we can or have to do that. The board will check further into school and district policies before making any changes. Dylan did let the bookstore know that we are reviewing our process for next year and that we will do what we can to make sure this misunderstanding does not happen again. To our knowledge, no information the parent received was any different than the information we have been sending out along. It was simply a misunderstanding.

**Budget 2014-2015** ~ As discussions about the budget for the next school year continue the board reviewed a proposed budget based on the numbers given to us by Band Director, Dylan Suehiro. In reviewing the budget you will see that the items marked in red on the right are items paid for through North Canyon music funds. The remaining items would be paid for by the band and orchestra members through band and orchestra fees, fundraising, etc. In review of the items listed it was determined that three specific items on the list could be paid for by school funds. Those items include Color Guard Uniforms, Flags and Rifles, and Field Show Props. Peter will speak to Dylan about adding those items to his expense list and reducing the cost per person required of the band next year.

It has also been decided that the focus of the boosters next year will be on the marching band for the most part. Boosters have funds in the current account which were donated or paid by orchestra and concert parents for their students. Those funds will be used to cover the expected annual expenses of the orchestra and concert choir at approximately \$1200 per year. Those costs will cover supplies and music as well as instrument repairs as needed. There will not be a specific time limit on how long these funds will continue to be paid out. The amount of expense is minimal enough that it could carry on for several years without impacting the booster budget. If the funds remaining in the account as of today were used specifically for those costs, it would cover approximately 10 years.

**Concessions** ~ Discussions about the concessions stand continued at this meeting. The board as a whole is still leaning toward bringing in outside sources with food trucks to sell on our side of the football field. The band made less than \$500 last year from the stand and in order to run one this next year would need a team of volunteers, a renewed food permit, and a stand manager. Due to the small number of band members expected this next year the board feels the pool of parent volunteers may not be enough to cover this along with the other areas where volunteers are needed. Research is still being done into what our requirements are from the school and into who may be available as a vendor.

**New Board Member Meeting** ~ Board President, Peter Vedder, let the incoming board members know about a meeting that will happen in the fall for all board members of the school's booster clubs. The school will contact us with the date and details in the fall.

**Coolers / Camelbacks** ~ Research was done into the option of getting camelbacks or coolers for the band members so that they stay hydrated during practices. Camelbacks are much more expensive than expected and not really an option as a whole band. The band can however purchase 64 oz. insulated water jugs with a one color logo imprint for approximately \$4.00 each. These could be purchased in a lot of 100 bottles and each student would receive one with their band shirt and shorts. Additional bottles would be available to purchase as a replacement for a lost bottle or could be purchased by family and friends at the events during the year. It was agreed upon by the board to go forward with the purchase of 100 bottles.

**Early Band Camp** ~ The marching band will be holding a pre-band camp from May 27 – May 29. Camp will be held at North Canyon and will go from 8:00am to 12:30 pm each day. The boosters will provide Gatorade, water, granola bars and fruit for the students during the camp. Remaining funds on a gift card from last marching season will be used to purchase any items not already in the closet from the end of season. Gatorade and water on on site already.

**May 29 Parent Meeting** ~ Mr. Suehiro will be holding a parent meeting for all parents of the marching band students on May 29, 2014. This meeting will be held in band room from 6:00 – 7:00 pm. As a booster board, we will present to support Mr. Suehiro. Tammie will speak briefly during this meeting to gather current email and hard copy mail addresses from parents. She will also share about the expected marching fee for the upcoming year and the summer fundraisers on the table.

Tammie will try to print out postcards for the marching students to take home to their parents about the Thursday meeting. Peter will also send out an email notification to all of the parents.

**Website** ~ Steve will contact a friend about doing a redesign of the Booster website.

**Fundraising Idea** ~ Heather presented the board with a possible fundraiser. A professional women's football team uses the North Canyon fields for their games and practices. They have a group, such as the band, open the buildings and unlock the gates, etc for their event. They pay the group who hosts the event for them. Heather is going to check further into the details about that and update the board in June.

**Keys** ~ Keys to the fields and the post office box were turned over to Tammie Webb at tonight's meeting by Peter Vedder.

**Band Exhibition** ~ A band exhibition is scheduled for November, 2014 and North Canyon will host the event at our school. More details will follow. This event is listed on the master calendar provided to the students by Mr. Suehiro.

**Band Director Vision** ~ Tammie has spoken to Mr. Suehiro and asked him to share his vision for the coming year and the future of the band with the board during a summer board meeting. At that time we will discuss the roles of the boosters along with the role of the band director and how those two can best work together to make the 2-14-2015 school year as successful as it can possibly be.

**Next Booster Board Meeting** ~ The next booster board meeting will be held on June 16<sup>th</sup>. Location to be determined.

Respectfully Submitted,

Tamara L. Webb  
Secretary  
NCHS Instrumental Music Boosters Board

